



Department of Business and Industry

Nevada Division of Insurance

1818 E. College Pkwy, Suite 103, Carson City, Nevada 89706 Phone: (775) 687-0700 Fax: (775) 687-0787 Web: doi.nv.gov

In an ongoing effort to streamline the licensing process, the Division has implemented and encourages the use of its new electronic functionality. **Producer's and surplus lines brokers are encouraged to renew online at www.sircon.com/nevada.** Upon completion of the online renewal process, the licensee may print their license online.

For those licensees whom choose to utilize the paper renewal process they may complete and return this document to renew their license.

Name: _____

SSN # or FEIN# _____

Renewal for: _____/01/15 Thru: _____/_____/2018

**Expiration date: _____/1/18

Resident and nonresident producers and surplus lines brokers may renew online at www.sircon.com/nevada. License renewal fees must be paid in full, in order to continue a license. Check the appropriate box(s) and pay the fees indicated below in order to renew a license and any agency affiliation listed. If the renewal application is not received and complete by the renewal due date, the statutes allow a 30 day grace period upon the payment of a late fee of \$62.50. If applicable, the late fee must be added to the total fees due. If the renewal application is not complete within the 30 days following the renewal date, the license expires. Any reapplication within one year after the expiration date of the license must include a new license application, the applicable license application fees, and an additional \$125 penalty fee. Nonresidents may re-apply online at www.sircon.com/nevada or at www.nipr.com. Business entity affiliations may be **expedited** by submitting the affiliation request **online** at www.sircon.com/nevada. Affiliations may also be submitted utilizing the Individual Modification Form, Form 327A located at www.doi.nv.gov.

Resident /or Nonresident Producer (list type here)

☐ License renewal fee ☐ \$185.00 (Includes new [Administration and Enforcement Account](#)

Fee) ☐ (List agency affiliation if any) _____ ☐ \$ 50.00 (affiliation must be on file with the Division)

☐ **PENALTY FEE** ☐ \$ **62.50** (Assessed if renewal is submitted w/in 30 days after due date)

Total fees due, include penalty fee if applicable: \$ _____

Return the completed form and fees to: Nevada Division of Insurance, 1818 E. College Parkway, Suite 103, Carson City, NV 89706.

Residents individual Producers and Consultants must complete 30 hours of Continuing Education (CE) credits, 3 of the 30 hours must be in Ethics. Bail Agents, Bail Solicitors and Bail Enforcement Agents must provide proof of 3 hours of approved CE credits. CE certificates will not be required provided the CE is verified in the student's CE transcript. Visit www.sircon.com/nevada to access available CE courses or to obtain a free CE transcript.

Nonresidents must be licensed and in good standing in their home state. The Division will verify licensure through NIPR. Nonresident producers and surplus lines brokers may renew online at www.sircon.com/nevada. Electronic transaction fees will apply.

Addresses: Licensees must complete the address update listed below. PLEASE NOTE: If a licensee changes the location from which the licensee conducts business as a producer of insurance or the licensee's residence address without giving written notice and the Commissioner is unable to locate the licensee after diligent effort, the Commissioner may revoke the license without a hearing.

Business Address _____ City: _____ State: _____ Zip: _____

Business Phone: _____ Business Fax: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____

Have you been convicted of committing a crime in the past 3 years? ☐ Yes ☐ No

If yes, please provide legal documentation.

"Crime" includes misdemeanor, felony or a military offense. You may exclude misdemeanor traffic citations.

"Convicted" includes but is not limited to, having been found guilty by verdict or jury, having entered a plea of guilty, nolo contendere, or having been given probation, a suspended sentence or a fine.

IMPORTANT FOR RESIDENTS AND NONRESIDENTS

- ☐ I am **not subject** to a court order for the support of a child.
- ☐ I am subject to a court order for the support of one or more children and **am in compliance with that order or a plan** approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed in that order.
- ☐ I am subject to a court order for the support of one or more children and **not in compliance with that order or a plan** approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed in that order.

I hereby certify that the answer contained in the statement is true and correct. I understand that if I am subject to a court order for support of one or more children and I am not in compliance with that order or a plan, my renewal will be denied. I hereby request renewal of license indicated above.

Applicant's Original Signature _____

Date: _____

- Persons with questions concerning licensing issues may contact the Producer Licensing Section in Carson City at (775) 687-0700, option 1, (702) 486-4595 in Las Vegas or anywhere in Nevada toll-free at 1-800-992-0900.
- NDOI-229 DOC 319 Duplicate License Renewal Form (rev 6.30.15)